

## Rubric for Assessing an Oral Presentation

Grading Criteria	Excellent	Acceptable	Minimal	Unacceptable
<b>Preparation</b>	Gathers information from many reputable sources; uses notes or speaks clearly from memory; creates attractive visual aids to illustrate presentation.	Gathers information from three or four sources; prepares notes or visual aids to use during presentation.	Gathers information from one or two sources; does not use notes or visual aids.	Gathers information from only one source; may not be able to complete task because of lack of preparation.
<b>Content</b>	Abundance of material clearly relates to topic; points clearly made; presentation has coherent thesis.	Has adequate information about the topic; makes many good points.	Some information is not connected to the topic.	Information included has little connection to topic.
<b>Organization</b>	Information is well organized and logically ordered; argument is easy to follow; conclusion is clear.	Most information is presented in logical order; argument is generally clear and easy to follow.	Ideas loosely connect; organization and flow is choppy and somewhat difficult to follow.	No apparent logical order of information in presentation is exhibited.
<b>Speaking Skills</b>	Is enthusiastic, poised, and confident during the presentation; speaks clearly.	Is engaged during presentation; speaks clearly during most of presentation.	Shows little or no expression; enunciation is not always clear; speaks in sentence fragments.	Appears disinterested during presentation; is difficult to understand.